

LORNE HAASE, CHAIRMAN
JOHN OKOREN, VICE-CHAIRMAN
HAROLD FALAN, MEMBER
ALAN D. COOPER, MANAGER
ANDREA HERMAN, FINANCE AND BUSINESS MANAGER
KARL F. HANSON, P.E., COUNTY HIGHWAY ENGINEER
MARK HURLBURT, SUPERINTENDENT
DONALD PATNODE, ASST. SUPERINTENDENT

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WEXFORD COUNTY ROAD COMMISSION

OUR MISSION IS TO IMPROVE AND MAINTAIN A SAFE AND EFFICIENT ROAD SYSTEM

Organizational Meeting

January 6, 2016

The meeting was called to order by the Clerk, Andrea Herman at 9:00 a.m.

Present:

Commissioners: Messrs. Haase, Falan and Okoren

Manager: Alan Cooper

Engineer: Karl Hanson

Superintendent(s): Mark Hurlburt, Donald Patnode

Finance and Business Manager: Andrea Herman

Visitor(s): None

A motion was made by Commissioner Falan and seconded by Commissioner Okoren to nominate Mr. Haase as Chairman for 2016. Roll call on the motion: Commissioner Haase, yes; Commissioner Okoren, yes; Commissioner Falan, yes. Motion unanimously approved.

A motion was made by Commissioner Haase and seconded by Commissioner Falan to nominate Mr. Okoren as Vice Chairman for 2016. Roll call on the motion: Commissioner Okoren, yes; Commissioner Falan, yes; Commissioner Haase, yes. Motion unanimously approved.

A motion was made by Commissioner Falan and seconded by Commissioner Haase to approve the minutes from the regular meeting of December 16, 2015, as presented. Roll call on the motion: Commissioner Falan, yes; Commissioner Haase, yes; Commissioner Okoren, yes. Motion unanimously approved.

A motion was made by Commissioner Falan and seconded by Commissioner Okoren to approve the minutes from the Budget Hearing of December 16, 2015, as presented. Roll call on the motion: Commissioner Okoren, yes; Commissioner Haase, yes; Commissioner Falan, yes. Motion unanimously approved.

Addition to the Agenda: Previous Administration raise clarification.

At 9:01 a.m. the Board asked the Administrative staff to leave so they could have a discussion. The meeting resumed at 9:06 a.m.

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Public Comment: None.

Previous Business: None.

New Business:

A motion was made by Commissioner Haase and seconded by Commissioner Okoren to set the last Wednesday of each month at 9:00 a.m. as the regular meeting of the Wexford County Road Commission, with the exception of the December meeting which will be determined. Roll call on the motion: Commissioner Haase yes; Commissioner Falan, yes; Commissioner Okoren, yes. Motion unanimously approved.

On the recommendation of the Manager, a motion was made by Commissioner Okoren and seconded by Commissioner Haase to appoint the Manager, Alan Cooper, as the voting delegate, and the Chairman of the Board, Lorne Haase, as the voting alternate to the following meetings: CRAM, MCRCSIP, CRASIF, and the NMARC annual 2016 meeting. Roll call on the motion: Commissioner Falan, yes; Commissioner Okoren, yes; Commissioner Haase, yes. Motion unanimously approved.

On the recommendation of the Manager, a motion was made by Commissioner Falan and seconded by Commissioner Haase to appoint the Finance and Business Manager, Andrea Herman, as the voting delegate, and the Payroll Clerk, Melody Hosner, as the voting alternate to MERS annual meeting in 2016. Roll call on the motion: Commissioner Okoren, yes; Commissioner Haase, yes; Commissioner Falan, yes. Motion unanimously approved.

CRA has two ballots that seek to amend the CRA's Constitution and Bylaws. The first proposal is to establish a Legal Assistance Committee. On the recommendation of the Manager, a motion was made by Commissioner Okoren and seconded by Commissioner Haase to vote no on the proposal. Roll call on the motion: Commissioner Haase, yes; Commissioner Falan, yes; Commissioner Okoren, yes. Motion unanimously approved.

The second proposal is to acknowledge a name change from the Association of Southern Michigan County Road Commissions to the Association of Southern Michigan County Road Agencies. On the recommendation of the Manager, a motion was made by Commissioner Okoren and seconded by Commissioner Haase to vote yes on the proposal. Roll call on the motion: Commissioner Falan, yes; Commissioner Okoren, yes; Commissioner Haase, yes. Motion unanimously approved.

Mr. Cooper stated that PK Contracting would like to extend their 2015 Pavement Marking bid for 2016. A motion was made by Commissioner Falan and seconded by Commissioner Okoren to approve the extension of the bid. Roll call on the motion: Commissioner Haase, yes; Commissioner Okoren, yes; Commissioner Falan, yes. Motion unanimously approved.

After discussion, Mr. Haase stated that the December minutes were wrong. A motion was made by Commissioner Haase and seconded by Commissioner Okoren to clarify that the Manger is

included in the Administrative wage percentage increases approved in December. Roll call on the motion: Commissioner Okoren, yes; Commissioner Falan, yes; Commissioner Haase, yes. Motion unanimously approved.

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Ms. Herman reported that she was working on month end, quarter end and year end.

Mr. Hanson informed the Board that no numbers had be released on the Highway Bill that was approved last month.

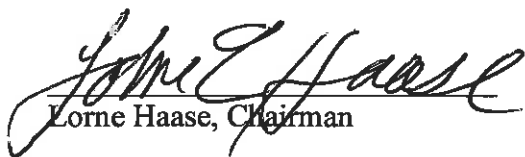
Mr. Hanson stated that the Rural Task Force was meeting tomorrow. The Village of Mesick is requesting access to Federal Funds and Missaukee CRC will be requesting additional dollars for their projects. By granting these requests our overlay on Baxter Bridge Rd. would be delayed one year. That would not cause significant deterioration to the road. Mr. Hanson anticipates \$600,000 in Federal projects this year.

Mr. Cooper discussed the possible refurbishing of truck #47.

Mr. Cooper informed the Board of a R.O.W. dispute in Haring Township on Milne Rd. off 47 Rd. Mr. Ron Gwolza claims it is not an Act 51 road, however, it is on the Act 51 map.

Mr. Cooper updated the Board on a R.O.W. issue with Dr. Lim around Lake Mitchell.

There being no further business, the meeting was adjourned at 9:48 a.m.


Lorne Haase, Chairman


Andrea Herman, Finance and Business Manager